Pipitea Childcare Centre

DONATIONS POLICY

Policy Statement

Pipitea Childcare Centre's business is to provide childcare services for its members. Costs are charged back to members in the form of fees. It is generally not appropriate for the Centre to support charitable causes. There may be exceptions however where donations relate to a service of direct benefit to the Centre. This policy is to provide some flexibility within certain guidelines.

Donations will be made in exceptional circumstance and where there is a direct relationship to the business of the Centre.

Procedure

- Donations of up to $20.00 may be made on the joint agreement of the Convenor (or Deputy Convenor in the absence of the Convenor) and the Centre Supervisor (or Office Manager in the absence of the Centre Supervisor)
- Donations approved as above may not total more than $100 in any financial year.
- Donations outside of these provisions can only be made with the approval of the Management Committee after appropriate consultation with parents.

Related Policies

List

Ratification

Signed: ..... _____

Centre Supervisor Convenor

Date: .....

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[Date Finalised]